



**HENDRY COUNTY SCHOOL DISTRICT**

**Bullying/Harassment Complaint Report Form**

Complete this form to report a possible incident of bullying as defined in the Hendry County School District's Policy against Bullying and Harassment. Completed forms should be forwarded to the Principal's Office at the school where the alleged victim is enrolled or the District School Board Office. This report may also be faxed to 863-674-4106.

Bullying is systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees, and may involve but is not limited to teasing; social exclusion; threat; intimidation; stalking; including cyber stalking; physical violence; theft; sexual; religious; or racial harassment; public humiliation; and destruction of property.

**This form may be used to anonymously report an act of bullying/harassment.**

School: \_\_\_\_\_ Today's Date: \_\_/\_\_/\_\_  
 Principal: \_\_\_\_\_

	Sex: M or F	Grade	Age
Victim's Name: (First and Last)			
Accused Name: (First and Last)			
Witness #1: (First and Last)			
Witness #2: (First and Last)			

Date of Incident: \_\_/\_\_/\_\_ Time of Incident: \_\_\_\_\_ a.m. or p.m. Frequency of Incidents: \_\_\_\_\_

A. Where did the incident happen (choose all that apply)?

- On school property
- At a school-sponsored activity or event on school property
- On a school bus
- On the way to or from school
- On an electronically transmitted device (i.e., internet, e-mail, cellular telephone, or wireless)

B. Which statement(s) best describes what happened (choose all that apply)?

- |          |  |                         |
|----------|--|-------------------------|
| Teasing  | Social Exclusion                       | Intimidation            |
| Stalking | Sexual, religious or racial harassment | Destruction of Property |
| Theft    | Spreading False Rumors                 | Public Humiliation      |
| Threats  | Cyberstalking/Cyberbullying            | Physical Violence       |

C. Please describe what happened with as much detail as possible (why and how):

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D. Please note any witnesses involved and their role(s):

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E. Note any evidence of bullying (i.e., photos, letter, etc.):

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\_\_\_\_\_  
Name of Person Completing Form (optional)

\_\_\_\_\_  
Grade or Position

*We will investigate within 24 hours. However, if you feel that a student may be in immediate danger, please call the local police/sheriff department, or dial 911.*

**FOR OFFICE USE ONLY**

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Date Received:	Date of Investigation:
Received By:	Outcome: