

HENDRY COUNTY SCHOOLS
CAPITAL OUTLAY BUDGET REQUEST

SCHOOL / DEPARTMENT / PROGRAM:

VENDOR NAME:

FUND SOURCE (CHECK ALL THAT APPLY) :

GENERAL

FEDERAL

GRANT# : _____

ACCOUNT NUMBER(S): - - - - -

DESCRIPTION:

COST:

JUSTIFICATION:

STRATEGIC DIRECTION (CHECK ALL THAT APPLY):

- 1) HIGH STUDENT ACHIEVEMENT
- 2) SAFE LEARNING ENVIRONMENT
- 3) EFFECTIVE AND EFFICIENT OPERATION
- 4) MAINTAIN A HIGH QUALITY WORKFORCE

RELATED GOALS: _____

REQUESTED BY: _____

APPROVED BY: _____

CONTROL #: _____

PLEASE SEND FORM TO THE SUPERINTENDENT'S OFFICE FOR APPROVAL